

**Missouri State Library**

# **LSTA State FY2020 Project Plan**

**Approved  
April 5, 2019**

**LSTA Grant Projects – Funding from Federal FY 2019  
(To be spent in State FY2020 – July 1, 2019 to June 30, 2020)**

***Note, all budget figures are estimates and subject to change based on actual contract quotes and grant applications received and awarded.***

**LSTA Statewide Projects**

**Missouri State Library Goal 1: Building and Sustaining Information Resources**

**LSTA Priority 1: Expand Services for Learning and Access to Information**

**LSTA Priority 2: Establish or Enhance Electronic Access to Library and Information Services**

**Show Me the World Courier Service  
Proposed Budget: \$348,744**

**CONTINUING**

The State Library will continue to support a two-day per week courier service for tax-supported public libraries that meet transaction benchmarks that make the service fiscally sound. Providing state funding for the courier service improves turn-around time for interlibrary loan (ILL) requests, streamlines and improves library staff workflows, increases the number of loans and requests, lowers the cost for each ILL transaction and helps to equalize access to resources for medium-size and small libraries. In FY2018, 1,063,473 items were exchanged among libraries in the state.

The State Library may also provide one additional day of courier service per week for up to sixteen libraries that show the potential to benefit from an additional day of service based on current use.

**Show Me the World Integrated Library System Consortium  
Proposed Budget: \$100,000**

**CONTINUING**

This project continues support for the Missouri Evergreen consortium for the purposes of acquiring and implementing a shared integrated library system (ILS). This system improves discovery and sharing of library resources and provides a low-cost alternative to systems owned and managed individually by libraries. There are currently 42 public libraries in Missouri Evergreen, with a total collection size of 3,083,581 titles. Upcoming migrations include: Ray County Library, Seymour Community Library, Heartland Regional Library and Barry-Lawrence Regional Library. The consortium recruits primarily from public libraries, but could include school and special libraries as well.

This is the eighth successive award to provide technical support for the consortium and facilitate migration of new member libraries from their stand-alone integrated library systems to the consortium's union catalog. During SFY2020, the State Library will continue to work with Missouri Evergreen, with support incrementally scaled back as the consortium becomes self-supported.

**Show Me the World Interlibrary Loan  
Proposed Budget: \$418,517**

**CONTINUING**

This program facilitates resource sharing by public libraries in Missouri and beyond, giving the ability for library staff and patrons to search a 1 billion record database of library materials. The State Library uses LSTA funds to pay for licenses for public libraries to use OCLC's FirstSearch and WorldShare Discovery services, and 85% of the cost for public libraries to use OCLC's interlibrary loan service. In FY18, public libraries requested 151,247 items for their users and loaned 108,315 items through this service. (\$408,517)

This project also provides funding for the conversion of bibliographic records to an online-compatible format to help make collections more accessible to local patrons and library users statewide. (\$10,000).

**Statewide Digitization Project**  
**Proposed Budget: \$108,565**

***CONTINUING***

This project provides basic support and guidance for the Missouri Digital Heritage (MDH) portal based in the Office of Secretary of State/Missouri State Library. The number of items accessible through MDH CONTENTdm grew to 2,743,325 during SFY2018. In addition, MDH includes collections hosted at other institutions and resources from the Missouri State Archives. Students, researchers, the general public, county and local governments, public, academic and school libraries and local historical societies use these resources to explore the richness of Missouri's history and culture. The Missouri State Archives is a primary project partner, which contributes its own collections. Emphasis will continue to be placed on multi-partner projects on topics of statewide interest. In SFY2019, a partnership with the State Historical Society of Missouri was strengthened to provide a more strategic approach for newspaper additions to MDH. This partnership will continue in SFY2020.

The State Library, as part of the Missouri Hub of the Digital Public Library of America (DPLA), will continue to monitor opportunities for ingests into the DPLA platform.

Statewide digitization project expenses will include the Missouri Digital Heritage database hosted service and a federated search product that acts as a web portal to all Missouri Digital Heritage collections, and may also support promotional and training efforts. This project also includes funds to potentially move to a new digital collections platform that better meets current needs and expectations.

## **Missouri State Library Goal 2: Targeting Library and Information Services**

### **LSTA Priority 5: Supporting an Educated and Informed Citizenry**

### **LSTA Priority 6: Serving the Underserved**

#### **Racing to Read**

**CONTINUING**

**Proposed Budget: \$119,500**

This project will help public libraries expand their role in fostering early literacy in their communities, using as the foundation and expanding upon a program developed by the Springfield-Greene County Library called Racing to Read. This easy to understand and use early literacy model focuses on five practices that parents and caregivers can use to help young children gain the skills needed to be ready to learn to read and write. The companion program, Racing to Read to Go, focuses on implementing or strengthening partnerships in the community and bringing early literacy services to remote locations to better reach at-risk populations.

In SFY2020, additional early literacy resources will be created to support a family centric approach to early literacy. These resources will be distributed through local public libraries. (\$5,500)

Finally, in SFY2019 funds will support statewide access for public libraries and their patrons to an early literacy resource, as well as promotional efforts to heighten public awareness of the program (\$114,000).

#### **STEM Kits**

**Proposed Budget: \$36,240**

**NEW**

The Missouri State Library will create and circulate STEM kits to school and public libraries, in order to provide easy, hands-on learning opportunities for learning communities. The target audience is all ages, but library staff will likely use these kits most frequently to provide for programming and classroom projects for children ages 6-18. The tentative goal is to have 25 STEM kits in circulation by the second quarter of SFY2020.

#### **Wolfner Talking Book and Braille Library**

**CONTINUING**

**Proposed Budget: \$389,859**

Wolfner Talking Book and Braille Library provides services for persons who have physical difficulties in using standard print materials. Services include circulation of materials in electronic, audio and large print formats, reader advisory assistance, an early literacy program for young children, summer reading programs for patrons age 18 and under, an adult winter reading program, adult book clubs and more. This amount is appropriated through the General Assembly. There are currently 9,300 active individual patrons plus 2,116 institutions using Wolfner Library, with an annual circulation of 506,325 items. The most recent patron survey shows a high rate of satisfaction with the services provided. Library staff will expand their outreach efforts to increase their number of users, with a target growth of 3% in FY2019; continue their work to move locally recorded materials to BARD, so that they are more easily accessible to all National Library Service users; and continue their relationship in future years with healthcare professionals that are potential certifying agents for Wolfner Library Services.

**Missouri State Library Goal 3: Strengthening the Library Workforce**  
**LSTA Priority 3: Provide Training and Professional Development for the Library Workforce and Leadership**

**Library Skills Training**

**CONTINUING**

**Proposed Budget: \$55,234**

Library skills trainings are designed to deliver instruction on basic and advanced levels. Basic skills training will predominantly be available to paraprofessional library staff through the Alternative Basic Library Education (ABLE) and Library Learning Online (LLO) resources produced by the Idaho Commission for Libraries. However, basic topics pertaining specifically to Missouri issues may be held via multi-day intensive training sessions, webinars or single day regional workshops and be led by Library Development staff.

Potential topics for advanced skills trainings include a Professional Development Book Discussion (\$2,200), Pest Control in Libraries (\$1,100), CIPA and Filtering (\$1,100), Basic Copyright (\$1,100), Adaptive Technology (\$3,000) Trustee Training (\$4,000), Homelessness and Libraries (\$12,069) and a New Director Boot Camp (\$30,665). Other topics may also be presented, but are expected to make use of existing or new partnerships and are not expected to incur a cost. Trainings may be held via multi-day intensive training sessions, single-day regional workshops, webinars, or webcasts. A variety of partnerships and service providers will be explored.

**Literacy Services Development**

**CONTINUING**

**Proposed Budget: \$30,100**

This project will provide training in the development and implementation of literacy-based services for public library staff members and their community partners. Potential topics include Financial Literacy (\$1,500), Programming for Babies (\$1,100), Adult Summer Reading Programs (\$1,500), Adults and STEM (\$1,500), Children and Teen Summer Reading Programs (\$15,000), Transforming Teen Services (\$6,000), and a Workforce Development and Library series (\$3,500). Trainings may be held via webinars or single-day regional workshops.

**Continuing Education for Academic Library Staff**

**CONTINUING**

**Proposed Budget: \$25,000**

In partnership with MOBIUS, funding is provided for the Annual MOBIUS Users' Conference, one of the largest educational events for academic librarians in Missouri. The conference program enhances skills and abilities in the use of the Common Library Platform system to provide students effective access to library content. Other learning sessions address topics such as digitization, student instruction, developing collections, and improving searching through cataloging. As a result of conference attendance, librarians are better educated and equipped to provide improved library service to their academic communities.

The conference is planned by a MOBIUS committee, but also provides a strong partnership opportunity for the Missouri State Library. The 2018 conference had 300 attendees representing 3 public libraries, 62 academic libraries and 2 special libraries. The event included keynote speakers and 30 informational sessions. The conference budget is also supported through exhibits, vendor contributions, and MOBIUS funds.

The State Library responsibility involves monitoring the conference to ensure LSTA compliance, promoting the event, and funding through the LSTA program.

**Edge Statewide**  
**Proposed Budget: \$60,750**

***EXPANDED***

Edge is a nationally recognized assessment and planning tool that helps libraries and local governments work together to strengthen library services and achieve community goals. Edge guides public libraries through the process of assessing current technology services and provides a suite of tools to support the use of the results in strategic decision making, planning, and civic engagement. Through Edge results, libraries are able to better demonstrate how their work adds value to and impacts the community. Based on the success of the FY17 and FY18 pilot cohorts, the Missouri State Library started offering Edge to all public libraries in Missouri in February 2019. Access to the Edge assessment tool will continue through June 30, 2020.

## **Missouri State Library: Overarching Programs**

### **Library Development Proposed Budget: \$38,500**

***CONTINUING***

The Missouri State Library provides information and assistance to libraries on expanding services for learning and access to information and educational resources, on using technologies to expand electronic networks and provide electronic and other linkages among all types of libraries, on developing public and private partnerships, and on providing library services for persons meeting the LSTA criteria for targeted assistance. In addition to consultant services, staff manages statewide projects, prepares publications, offers statistical support, and maintains a collection of materials for consultation and loan to local libraries via Missouri State Library Reference Services.

This amount is appropriated through the General Assembly. This includes funds used for the management and delivery of the LSTA grant program. In SFY2020, funds have been added to implement an online grant management system.

### **Statewide Projects**

***CONTINUING***

Missouri State Library administered projects, contracts or subgrants to promote standards and best practices and to encourage and support networking, collaboration and resource sharing among Missouri's libraries. Projects must meet goals and objectives of the Missouri State Library LSTA Program Five-Year Plan for Years 2018-2022. Applications are available on an inquiry or invitation basis as funds allow.

## Competitive Grants

### Missouri State Library Goal 1: Building and Sustaining Information Resources

#### LSTA Priority 1: Expand Services for Learning and Access to Information

#### LSTA Priority 2: Establish or Enhance Electronic Access to Library and Information Services

##### **Digital Imaging Grants**

**CONTINUING**

**Proposed Budget: \$176,746**

This grant provides funding for scanning, cataloging and Web delivery of significant historical and cultural materials in Missouri and in Missouri history. Grants are restricted to projects involving original source materials. Priorities include importance of the collection including demonstration of patron demand; institutions doing their first project; demonstration projects that document best practices; projects involving underserved partners; and institutions adding metadata to existing digital collections. High priority is given to multi-partner projects on topics of statewide interest including newspaper digitization, which is overseen by the State Historical Society of Missouri. Proposals were due in February 2019 for projects beginning May 2019.

##### **Edge Action Plan Grants**

**NEW**

**Proposed Budget: \$180,000**

This grant is open to public libraries qualified to receive state aid and currently participating in the Edge Program. The awards provide funds to assist libraries in completing the SMART Goals set in their Edge Action Plans. Projects may address needs for new or expanded technology-based services or the replacement of outdated technology at the library, as identified through an Edge Assessment. Proposals are due in July 2019 for projects beginning September 2019.

##### **Technology Ladder Grants**

**CONTINUING**

**Proposed Budget: \$179,000**

This grant provides a comprehensive technology enhancement grant that will help public libraries improve their computer security, network performance, and provide reasonable computer resources to their patrons. Proposals were due in February 2019 for projects beginning May 2019.

##### **Technology Mini-Grant Grants**

**CONTINUING**

**Proposed Budget: \$170,000**

This grant is open to qualified public libraries needing to replace, upgrade or add new equipment or software. Projects should be of short duration including compilation of adequate evaluation measures. Proposals are due January 2020 for projects beginning March 2020.



## **Missouri State Library Goal 2: Targeting Library and Information Services**

### **LSTA Priority 5: Supporting an Educated and Informed Citizenry**

#### **LSTA Priority 6: Serving the Underserved**

##### **Author Visit Grants**

***CONTINUING***

##### **Proposed Budget: \$41,042**

This grant provides funds to bring an author presentation to the community. Collaboration between local school and public libraries is strongly encouraged. Grant funds may be used for author fees, publicity and promotional items, collection development materials, additional staff hours to implement the project, and costs to transport youth from school, day camp or licensed childcare agency.

##### **Spotlight on Literacy Grants**

***CONTINUING***

##### **Proposed Budget: \$230,000**

This grant program offers Missouri public libraries, academic libraries, and secondary or post-secondary school libraries the opportunity to serve patrons of all ages through programs that support an educated and informed citizenry. Programs must address a single target audience and literacy area, such as early literacy, digital literacy, STEM literacy, health literacy, financial literacy, civic literacy, cultural literacy, career literacy, etc. Collaborative efforts to better serve low-literacy populations are strongly encouraged. Applications were due in February 2019 for projects beginning May 2019.

##### **Summer Library Program Grants**

***CONTINUING***

##### **Proposed Budget: \$240,000**

Summer Library Program grants provide libraries with additional funds to expand opportunities for people of all ages to improve their reading skills, enrich summer learning experiences, and enhance opportunities for libraries to reach underserved summer populations. Applications are due in November 2019 for projects beginning February 2020.

##### **Targeted Collection Development Grants**

***CONTINUING***

##### **Proposed Budget: \$40,000**

In FY2020, collection grants will provide funds to qualifying public libraries to strengthen print, audio and digital collections in the area of workforce development and small business support. Applications are due in September 2019 for projects beginning November 2019.

**Missouri State Library Goal 3: Strengthening the Library Workforce**

**LSTA Priority 3: Provide Training and Professional Development for the Library Workforce and Leadership**

**Show-Me Steps to Continuing Education**  
**Proposed Budget: \$45,000**

***CONTINUING***

These grants provide financial assistance for Missouri library personnel and public library trustees to participate in continuing education and training opportunities, with some match of funds by local institutions. Trainings can be for individuals or groups. Applications are accepted throughout the year.

## **Missouri State Library: Overarching Sub-Grant Programs**

### **Other**

As funds allow, the State Library may also develop other competitive sub-grant programs to address timely library service needs that meet LSTA priorities and Missouri State Library goals, and are in accord with Missouri's LSTA FY2018-2022 Plan.

<b>PROGRAM</b>	<b>BUDGET</b>	<b>PROJECT BREAKOUT</b>
<b>BASIC TECHNOLOGY AND ONLINE RESOURCES</b>	<b>\$529,000.00</b>	
Technology Ladder Grant		\$179,000.00
Technology Mini Grant		\$170,000.00
Edge Action Plan Grant		\$180,000.00
<b>CONTINUING EDUCATION</b>	<b>\$216,084.00</b>	
Edge Statewide		\$60,750.00
Homeless Training Institute		\$12,069.00
Library Skills Training		\$12,500.00
Literacy Services Development		\$5,600.00
MOBIUS Conference		\$25,000.00
New Director Boot Camp		\$30,665.00
Show Me Steps Grant		\$45,000.00
Children and Teen Summer Reading		\$15,000.00
Transforming Teen Services		\$6,000.00
Workforce Development in Libraries		\$3,500.00
<b>LIBRARY PROGRAMS</b>	<b>\$86,042.00</b>	
Author Visit Grant		\$41,042.00
Collection Development Grant		\$45,000.00
<b>LITERACY AND FOREIGN LANGUAGE</b>	<b>\$625,740.00</b>	
Racing to Read Statewide: TumbleBooks and Resources		\$119,500.00
Spotlight on Literacy Grant		\$230,000.00
Summer Library Program Grant		\$240,000.00
STEM Kits		\$36,240.00
<b>STATEWIDE DIGITIZATION</b>	<b>\$285,311.00</b>	
Digital Imaging Grants		\$176,746.00
Missouri Digital Heritage		\$108,565.00
<b>SHOW-ME THE WORLD</b>	<b>\$867,261.00</b>	
Courier Service		\$348,744.00
Integrated Library System Consortium		\$100,000.00
Statewide Show Me the World		\$408,517.00
Library Automation (Formerly Retrospective Conversion)		\$10,000.00

<b>WOLFNER LIBRARY</b>	<b>\$389,859.00</b>	
P/S Facilities		\$345,859.00
E/E		\$44,000.00
<b>LIBRARY DEVELOPMENT <i>E/E</i></b>	<b>\$38,500.00</b>	
LSTA Administration including Sec Council and GMS		\$21,500.00
LD Digitization Programs Support		\$1,000.00
LD Library Skills Development		\$8,000.00
LD Literacy Programs Development		\$1,500.00
LD Operation Support		\$5,500.00
LD Technology Services Development		\$1,000.00
<b>TOTAL</b>	<b>\$3,037,797.00</b>	<b>\$3,037,797.00</b>